**Creating a Sound Clip**

1. Acquire an audio track to use in this assignment.
   1. Open the internet browser and go to the website www.redferret.net
   2. Click on the Free MP3 Music tab.
   3. Scroll down to the Mega Portals section and click on the Last FM downloads link.
   4. Once you are at lastfm.com, please explore the free music categories. Feel free to listen to several selections.
   5. Choose a song to download. MAKE SURE IT IS FREE AND SCHOOL APPROPRIATE!
   6. Click on the Free Mp3 tab to download your song.
   7. When the window pops up, choose SAVE FILE and click OK.
2. Open the program Audacity.
   1. In the File menu, choose Open.
   2. Go to the Downloads file and locate your downloaded mp3 and click on it. The file should appear in your screen.
3. Preview the audio file by pressing the play button and listening to the song.
   1. Try to move the play head to different positions in the timeline.
   2. Select (highlight) approximately 30 seconds to use for your sound clip.
4. Create your sound clip.
   1. Once your 30 seconds is highlighted, go to the Edit menu and choose Trim. This will cut away the rest of the song and leave the highlighted part.
   2. Listen to the clip and check your work.
5. Apply a fade in and fade out to the beginning and end of the clip.
   1. Highlight about 5 seconds at the beginning of your clip.
   2. Go to the Effects menu and choose fade in.
   3. Highlight about 5 seconds at the end of the clip.
   4. Go to the Effects menu and choose fade out.
   5. Listen to the clip and check your work.
6. Once you are satisfied with your clip, go to the File menu and click on export as mp3.
   1. Save your file to the Desktop. Use your first and last name as your file name.
7. Share with the class.